



AGENDA

August 27, 2020, 2:00 PM

Remote Meeting Only

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+1 720-739-6745 United States, Denver (Toll)
Conference ID: 780 485 424#

Select the Join Microsoft Teams Meeting link above, in your calendar, or your meeting invite to be taken to a page where you can choose to either join on the web or download the desktop app, note you don't have to download the app, again you can join via the internet. Then Select join Meeting. If you already have the Teams app, the meeting will open within Teams automatically.

Notice is given to the members of the North Front Range Water Quality Planning Association (NFRWQPA) and the general public that the Association will hold its regular association meeting, which is open to the public.

REMOTE MEETING TIPS:

- ✓ Stay muted unless you're called upon – everyone will have a chance to speak
- ✓ State your name and agency when you speak for those on the phone
- ✓ Do not speak into a speakerphone as they tend to cause feedback
- ✓ Speak clearly and be aware of your background noise
- ✓ If the meeting crashes for some reason – go back to the link in the agenda or email and rejoin
- ✓ Thank you for your patience and for participating

1. **CALL MEETING TO ORDER.**
2. **DETERMINATION OF A QUORUM FROM MEMBERSHIP.** – Attachment #1 (page3).
3. **APPROVAL OF AGENDA.**
4. **DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST.**
5. **PUBLIC COMMENTS.**
6. **APPROVAL OF PAST MINUTES.** - Attachment #2 (page 4-6).
For review and consideration are the July 23, 2020, meeting minutes.
7. **FINANCIAL REPORTS:** – Attachment #3 (page 7-9).
For review and consideration are the July 2020 financial summary.
8. **DECISION ITEM:** Town of Erie Utility Plan.
The Town of Erie has submitted a Utility Plan for consideration and approval by the Association. The FINAL draft of the Utility Plan may be viewed on the Association's website at <https://nfrwqpa.colorado.gov/utility-plan-guidance>. The Utility Plan is written for the expansion of the Erie's North Reclamation Facility from a maximum month daily flow capacity of 1.5 MGD to 3 MGD, as

currently, the plant is at or above 80% capacity for both flow and load. The expansion includes many near and long-term improvements that will allow the facility to meet Regulations 85 and 31 and take credit for Policy 17-1 Nutrients credits. The proposed plan should accommodate reasonable projected growth and loading over the 20-year planning period.

9. **PRESENTATION**: Registration and Licensing of Technologically Enhanced Naturally Occurring Radioactive Material (TENORM).
Mr. Jim Grice and Ms. Shiya Wang with the Radiation Program of CDPHE will give a presentation of proposed Part 20 Rule regarding Registration and Licensing of TENORM.
10. **PRESENTATION**: CSU eRAMS Presentation for NFRWQPA Custom Modeling Tools.
Mr. Tyler Wible with the One Water Solutions Institute at CSU will present modeling tools within eRAMS to determine nonpoint and point source contributions within an agency's service area. Ongoing enhancements to these eRAMS tools include outputs to support a Utility Plan report and the 208 Areawide Water Quality Management Plan report, which will meet the requirements of the Association's Utility Plan Guidance Document (checklist) and Regional Areawide Water Quality Management Plans.
11. **OTHER BUSINESS**:
 - a) Workgroup Updates
12. **ADJOURN**.

NORTH FRONT RANGE WATER QUALITY PLANNING ASSOCIATION

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 Johnstown, CO 80534
 970.587.8872 - <http://www.nfrwqpa.org>

1 Ault	Voting	Grant Ruff	Dustin Preston
2 Berthoud	Voting	Stephanie Brothers	Wayne Ramey
3 Boxelder Sanitation District	Voting	Brian Zick	David Lewis
4 Brighton	Voting	Kim Schoen	
5 Broomfield	Voting	Ken Rutt	Dennis Rodriguez
6 Erie	Voting	Jon Coyle	Todd Fessenden
7 Estes Park Sanitation District	Voting	James Duell	
8 Evans	Voting	Randy Ready	Rick Pickard
9 Fox Acres	Voting	Richard Hopp	Ted Carter
10 Ft. Collins	Voting	Jason Graham	Bonnie Pierce
11 Ft. Lupton	Voting	Jon Mays	Claud Hanes
12 Greeley	Voting	Dennis Schump	Justin Scholz
13 Johnstown	Voting	Matt LeCerf	Marco Carani
14 Larimer County	Voting	Chris Manley	
15 Lochbuie	Voting	Steve Stamey	
16 Longmont	Voting	Kathryne Marko	Dale Rademacher
17 Loveland	Voting	Joe Creaghe	Carlos Medina
18 Metro Wastewater Rec. Dist	Voting	Tom Acampora	Katie Leach
19 Milliken	Voting	Don Stonebrink	Brad Simons
20 NCWCD	Voting	Judy Billica	Ester Vincent
21 Northglenn	Voting	Manual Freye	Brain Malavsky
22 Platteville	Voting	David Brand	
23 Severance	Voting	Nicholas Wharton	Mike Ketterling
24 South Ft. Collins San. Dist.	Voting	Chris Pletcher	Eric Bailey
25 St. Vrain San. District	Voting	Rob Fleck	Dave Cross
26 Upper Thompson San. Dist.	Voting	Chris Bieker	Matt Allen
27 Weld County	Voting	Skip Holland	Katie Sall
28 Wellington	Voting	Bob Gowing	Michael Carrano
29 Windsor	Voting	Dennis Wagner	
30 Eaton	Voting	Gary Carsten	Jeff Schreier
31 Hudson	Voting	Guy Patterson	Hunter Fobare
32 Kersey	Voting	Christian Morgan	
33 Mead	Voting	Hellen Migchelbrink	Erika Rasmussen
34 Pierce	Voting	Pat Larson	
35 Timnath	Voting	Don Taranto	

35 Representative Votes / 8 Representatives required for Quorum (25%)

rev.6-26-2020

Attachment #2



ASSOCIATION MEETING MINUTES

July 23, 2020, 2:00 PM

Remote Meeting Only

1. **CALL MEETING TO ORDER.**

Mr. Thomas, NFRWQPA Manager, called the meeting to order at 2:00 PM.

2. **DETERMINATION OF A QUORUM FROM MEMBERSHIP.**

3. In attendance: Mark Thomas, Chris Bieker, Rob Fleck, David Brand, Dustin Preston, Jon Mays, Todd Hepworth, Kathryne Marko, Katie Sall, Katie Koplitz, Manual Freye, Brian Zick, Brain Malavsky, Mike Flores, Jeremy Woolf, Jon Coyle, Chris Manley, Matt Allen, Justin Scholz, Tom Acampora - A quorum was Announced.

4. **APPROVAL OF AGENDA.**

Mr. Bieker made a motion to approve the agenda, which was seconded by Mr. Hepworth - Motion carried unanimously.

5. **DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST.**

Membership in attendance did not disclose any conflicts of interest.

6. **PUBLIC COMMENTS.**

No members of the public were present, and there were no public comments.

7. **APPROVAL OF PAST MINUTES.**

Mr. Brand moved to approve the minutes from the June 25, 2020 meeting omitting David Brand from the attendance listing, which was seconded by Mr. Bieker. – Motion carried unanimously.

8. **FINANCIAL REPORTS.**

Mr. Mays moved to approve the June 2020 financial summaries, which was seconded by Mr. Brand. – Motion carried unanimously.

9. **DECISION ITEM:** Site Application Policy.

Mr. Thomas presented the edits received during the Association’s Site Application Policy 30-Day Public Comment Period from June 25 to July 23, 2020. Second Draft edits were generated in blue font and blue highlights and reviewed during the meeting for consideration. Mr. Bieker moved to approve the Site Application Policy as edited, which was seconded by Mr. Acampora – Motion carried unanimously.

10. **DECISION ITEM:** Areawide Water Quality Management Plan (AWQMP) Amendment Policy.

Mr. Thomas presented the edits received during the Association’s Areawide Water Quality Management Plan (AWQMP) Amendment Policy 30-Day Public Comment Period from June 25 to July 23, 2020. Second Draft edits were generated in blue font and reviewed during the meeting for consideration. Mr. Acampora moved to approve the Areawide Water Quality Management Plan (AWQMP) Amendment Policy as edited, which was seconded by Mr. Zick – Motion carried unanimously.

11. **DECISION ITEM:** Wastewater Utility Service Area (WUSA) Conflicts Policy.

Mr. Thomas presented the edits received during the Association’s Wastewater Utility Service Area (WUSA) Conflicts Policy 30-Day Public Comment Period from June 25 to July 23, 2020. No edits were received concerning the policy during the 30-Day Public Comment Period. Mr. Hepworth moved to approve the Wastewater Utility Service Area (WUSA) Conflicts Policy as edited, which was seconded by

Mr. Acampora – Motion carried unanimously.

12. DECISION ITEM: Vacant Executive Officer Position.

Mr. Thomas opened the record for nominations for the vacant executive committee officer seat with the retirement of Dennis Schump from the City of Greeley. Mr. Jeremy Woolf, with the City Greeley, nominated himself; and Mr. Brian Zick, with Boxelder Sanitation District, nominated himself. Mr. Woolf and Mr. Zick both were allowed to present and discuss their credentials. Having two nominees and only one vacancy Mr. David Brand suggested that he resign his Executive Committee seat to allow both nominees to serve. Mr. Mays moved to approve the elected executive committee officers Mr. Brian Zick and Mr. Jeremy Woolf, accepting Mr. Brand's resignation of his seat, which was seconded by Mr. Fleck – Motion carried unanimously.

Elected officers are:

Chris Bieker - Committee Chair

Thomas Acampora - Vice Chair

Rob Fleck - Treasurer

Michael Carrano

Jason Graham

Brian Zick

Jeremy Woolf

13. DISCUSSION ITEM: Town of Platteville Site Application Amendment.

Mr. Thomas informed the membership of the Town of Platteville's Site Application Amendment for the construction of a new treatment facility. Mr. Brand, with the Town of Platteville, presented an update of the project. The proposed improvements will not change the permitted design capacity of the facility. The project will consist of replacing the existing lagoons and constructed wetlands with a new headworks building with screening and grit removal, a sequencing batch reactor (SBR), an effluent equalization tank, and replacing chlorine disinfection with UV disinfection. Extents of construction will take place within the existing Wastewater Treatment Facility Site. Per Regulation 22.8 and the Association's Site Application Policy, an amendment of an existing site application requires notification only of applicable referral agencies.

14. DISCUSSION ITEM: PFAS Policy 20-1.

Mr. Thomas informed the membership that the WQCC approved the PFAS Narrative Policy 20-1 on July 14, 2020. The association discussed concerns with the PFAS survey required and due on August 24, 2020, <https://www.colorado.gov/pacific/cdphe/PFCs/PermitSurvey>. The association followed by a discussion of the PFAS hearing on July 13-14th, 2020. The association discussed how to balance water quality regulations with the association objectives and mission to protect, maintain, and repair water quality compared to the fiscal cost to members of new water quality regulations.

15. DISCUSSION ITEM:

Mr. Thomas asked the membership for suggested topics and speakers for upcoming meetings. The suggestion was made to consider TENORM as a topic.

16. OTHER BUSINESS:

a) Workgroup Updates

Mr. Thomas, NFRWQPA Manager, reviewed workgroup updates with the membership via a Powerpoint presentation, which can be viewed at <https://nfrwqpa.colorado.gov/meeting-presentations>.

17. ADJOURN.

Attachment #3

North Front Range Water Quality Planning Association
Statements of Revenue and Expenses - Budget vs. Actual - Cash Basis
For the Seven-Month Periods Ended July 31, 2020

	<u>July 31, 20</u>	<u>June 30, 20</u>	<u>\$ Change</u>
ASSETS			
Current Assets			
Checking/Savings			
1100 · Checking NFRWQPA	12,390.00	25,913.75	-13,523.75
1120 · Checking Monitoring	10.00	10.00	0.00
1250 · Colorado Trust NFRWQPA	698,810.02	698,578.94	231.08
1300 · Colorado Trust BTWS	123,386.74	123,345.94	40.80
Total Checking/Savings	<u>834,596.76</u>	<u>847,848.63</u>	<u>-13,251.87</u>
Other Current Assets			
1500 · Security Deposit	1,353.00	1,353.00	0.00
Total Other Current Assets	<u>1,353.00</u>	<u>1,353.00</u>	<u>0.00</u>
Total Current Assets	<u>835,949.76</u>	<u>849,201.63</u>	<u>-13,251.87</u>
TOTAL ASSETS	<u>835,949.76</u>	<u>849,201.63</u>	<u>-13,251.87</u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Credit Cards			
2050 · Mark's CC x7640	179.88	179.88	0.00
Total Credit Cards	<u>179.88</u>	<u>179.88</u>	<u>0.00</u>
Other Current Liabilities			
2300 · Pension Payable	250.00	250.00	0.00
24000 · Payroll Liabilities			
2406 · Accrued Vacation Payable	1,592.31	1,592.31	0.00
2407 · PERA	0.00	1,754.80	-1,754.80
Total 24000 · Payroll Liabilities	<u>1,592.31</u>	<u>3,347.11</u>	<u>-1,754.80</u>
2650 · Payable to USGS	119,550.98	119,550.98	0.00
Total Other Current Liabilities	<u>121,393.29</u>	<u>123,148.09</u>	<u>-1,754.80</u>
Total Current Liabilities	<u>121,573.17</u>	<u>123,327.97</u>	<u>-1,754.80</u>
Total Liabilities	<u>121,573.17</u>	<u>123,327.97</u>	<u>-1,754.80</u>
Equity			
2810 · Assets Beginning of Year	572,240.82	572,240.82	0.00
32000 · Retained Earnings	53,282.90	53,282.90	0.00
Net Income	88,852.87	100,349.94	-11,497.07
Total Equity	<u>714,376.59</u>	<u>725,873.66</u>	<u>-11,497.07</u>
TOTAL LIABILITIES & EQUITY	<u>835,949.76</u>	<u>849,201.63</u>	<u>-13,251.87</u>

No assurance is provided on these financial statements.
The financial statements do not include a statement of cash flows.
Substantially all disclosures required by GAAP omitted.

North Front Range Water Quality Planning Association
Statements of Revenue and Expenses - Budget vs. Actual - Cash Basis
For the Seven-Month Periods Ended July 31, 2020

	<u>July 20</u>	<u>Jan-July 20</u>	<u>Budget</u>	<u>% of Budget</u>
Revenues				
9010 · Membership Dues	1,225.00	174,202.00	159,941.00	108.92
9020 · Interest Income	231.08	4,298.25	12,000.00	35.82
9030 · CDPH & E	-	12,800.00	10,800.00	118.52
9040 · Administrative Fee BTWS	40.80	(465.97)	1,500.00	(31.06)
9990 · Miscellaneous	-	-	-	-
Total Revenues	1,496.88	190,834.28	184,241.00	103.58
Expenses				
3100 · Salary	7,546.88	52,828.16	90,563.00	58.33
3101 · Health Insurance Allow.	539.74	3,778.18	8,400.00	44.98
3300 · Retirement Contributions	-	-	-	-
3400 · FICA/PERA Manager	1,265.56	8,616.32	16,000.00	53.85
3600 · Workman's Compensation	-	16.00	425.00	3.76
5010 · Rent & Utilities	1,300.00	9,025.00	15,500.00	58.23
5100 · Telephone Cellular	75.00	525.00	900.00	58.33
5120 · Interest	-	-	10.00	-
5130 · Internet Service	140.52	811.34	2,400.00	33.81
5140 · IT Support	-	2,949.94	3,000.00	98.33
5150 · Advertising	-	-	1,200.00	-
5160 · Insurance	-	400.66	450.00	89.04
5200 · Printing	-	-	500.00	-
5250 · Legal Notices	-	-	300.00	-
5300 · Office Supplies	-	1,124.73	2,000.00	56.24
5350 · Postage	-	33.00	250.00	13.20
5400 · Dues & Subscriptions	-	5,776.77	7,500.00	77.02
5425 · Intergovernmental Assist	-	4,000.00	10,000.00	40.00
5450 · Training	-	-	600.00	-
5500 · Mileage Reimbursement	-	687.79	2,500.00	27.51
5510 · Meals & Lodging	-	100.70	3,200.00	3.15
5520 · Transportation	-	-	500.00	-
5550 · Conferences	-	-	2,000.00	-
5600 · Accounting	626.25	1,896.25	5,000.00	37.93
5650 · Auditing	1,500.00	3,500.00	2,850.00	122.81
5700 · Legal	-	1,556.98	10,000.00	15.57
5750 · Bank Charges	-	-	50.00	-
5850 · Capital Expenditures	-	2,547.01	5,000.00	50.94
5900 · Contingency Website	-	-	5,000.00	-
6010 · Contract Services/GIS	-	1,560.00	70,000.00	2.23
6011 · Contract Services Office	-	-	5,000.00	-
6020 · Contract Supplies State	-	-	350.00	-
6025 · Operations Contingency w/	-	-	10,000.00	-
6030 · Deperciation	-	99.08	300.00	33.03
7000 · Miscellaneous Expense	-	-	-	-
Total Expenses	12,993.95	101,832.91	281,748.00	36.14
Net Ordinary Revenue	(11,497.07)	89,001.37	(97,507.00)	(91.28)
Other Revenue/Expenses				
Other Expenses				
Gain/Loss on Asset Disposal	-	148.50	-	100.00
Net Revenues and Expenses	(11,497.07)	88,852.87	(97,507.00)	(91.12)

No assurance is provided on these financial statements.
The financial statements do not include a statement of cash flows.
Substantially all disclosures required by GAAP omitted.